

PROJECT OVERVIEW

The South Beaches Small Area Plan Study (SBSAPS) was adopted by Brevard County in June 1991. It is our understanding that the county desires to update the plan. The plan itself is not an amendment to the Comprehensive Plan but rather serves as a guide to develop language for Comprehensive Plan amendments to be considered by the board of County Commissioners.

The ultimate product will provide an update to the overall vision of the area as well as a detailed narrative. The county is indicated that it will include County staff from mapping needs, however these Services may be added to the plan if requested by the county. The Small Area Plan will include an analysis of current projected hurricane evacuation times. The plan will be completed through the joint planning efforts of Brevard County, the East Central Florida Regional Planning Council and the CONSULTANT, which will work together and share information to prepare the plan.

TASK 1: UPDATE OF THE SOUTH BEACHES SMALL AREA PLAN

SUBTASK 1.1 SBSAPS KICK OFF MEETING

CONSULTANT will prepare a written summary of the kickoff meeting incorporating the feedback received on Task 4 and any other issues or concerns identified or discussed during the meeting.

DELIVERABLES - meeting agenda and meeting summary.

SUBTASK 1.2 REVIEW OF THE SBSAPS RELATED DOCUMENTS AND CURRENT UNDERLYING CONDITIONS

CONSULTANT must retype SBSAPS to have an original document in Word format in order to provide the County with the document and strikethrough an underlying format.

CONSULTANT will conduct a thorough review of the existing plan area and properties within the plan area.

DELIVERABLES -

One (1) draft of the current conditions/needs assessment report that includes but it's not limited to

- assessment of the study area including a review of countywide provided information related to existing and proposed land uses, zoning, recent zoning applications and approvals, projects under construction, any previous planning efforts related to the study area.

- Land uses and existing structures
- Existing street network, intersection conditions and traffic flow conditions.
- Existing open space and recreational features.
- Public transportation facilities.
- Drainage patterns and structures.
- Relevant plan and proposals - approved in review or under construction.

One (1) set of Base planning maps and aerial photos of the Year from publicly available map data (GIS) as well as photo scenes of existing conditions.

One (1) digital copy of the project conditions and Needs Assessment Report will be provided to the County upon completion.

One (1) presentation in PowerPoint format and report to the County Commission to provide an update on the study and to present findings of the needs assessment report.

SUBTASK 1.3 IMPACT ASSESSMENT TO REMOVE COASTAL MANAGEMENT POLICY 7.1, HURRICANE IMPACT ANALYSIS & PRESENTATION TO COMMISSION

Policy 7.1 Brevard County should not increase residential density designations for properties located on the Barrier Island between the southern boundary of Melbourne Beach and Sebastian Inlet.

CONSULTANT will provide an analysis of removing the above policy which prohibits an increase in density for this portion of the barrier Island. Analysis will look at current development patterns, existing infrastructure, ability to serve additional residents, an analysis of hurricane evacuation times and other analysis is requested by the County.

CONSULTANT will present to the Brevard Board of County Commissioners the impact assessment of removing the Coastal Management Element Policy 7.1, including a PowerPoint agenda item.

CONSULTANT will include an analysis of current and projected hurricane evacuation times.

CONSULTANT will prepare a written summarized analysis and draft PowerPoint for staff to review and comment prior to presentation to the County Commissioners.

DELIVERABLE - written analysis of removing policy 7.1, written analysis of current and projected hurricane evacuation times, draft PowerPoint presentation, draft agenda item.

SUBTASK 1.4 PRESENTATION OF FINDINGS FROM ANALYSIS OF EXISTING CONDITION

CONSULTANT will prepare presentations of the initial findings of the County commissioner. Presentation will include initial findings from the needs assessment report.

DELIVERABLES - One (1) presentation in PowerPoint format and summary report of initial findings.

SUBTASK 1.5 SMALL AREA PLAN

CONSULTANT will prepare one (1) draft of a Small Area Plan for the study area based upon the information, input and assessments obtained throughout the project.

DELIVERABLES - Conceptual Small Area Plan to include digital maps, sketches depicting design scenarios and a narrative of the findings in recommendations for short-term and long-term implementation.

SUBTASK 1.6 OTHER SERVICES

CONSULTANT will provide other services requested by the county. CONSULTANT recommends outreach to the residents of the Small Plan Study area.

The following Subtask 1.6a are recommended by CONSULTANT for County consideration.

OPTIONAL SUBTASK 1.6A COMMUNITY SURVEY

This subtask is optional and will be carried out per direction from Board of County Commissioners.

CONSULTANT will develop and distribute a community survey to determine residents perceptions, opinions and interests related to the study area. CONSULTANT will rely on County staff to assist in distributing the survey via County email service, social media accounts and web page.

CONSULTANT will compile the results of the survey and a data Matrix format and prepare a written summary.

OPTIONAL DELIVERABLES - community survey, PDF copy of the survey, electronic platform for survey and Survey summary.

OPTIONAL SUBTASK 1.66 STAKEHOLDER & COUNTY COMMISSIONER MEETINGS

This subtask is optional and will be carried out per direction from Board of County Commissioners.

CONSULTANT will hold up to two (2) stakeholder group meetings to conduct interviews with the stakeholders, share survey results and solicit stakeholder group ideas and comments regarding study area needs. The meeting will be conducted via an interactive virtual interface through platforms such as Zoom or GOTOMeeting.

CONSULTANT will conduct one one (1) one-on-one interview with each County Commissioner via an interactive virtual interface of face-to-face depending on County preference.

OPTIONAL DELIVERABLES - deliverables stakeholder group meeting agenda(s), summary of meeting interview Recap/Summary.

OPTIONAL SUBTASK 1.6C PUBLIC VISIONS WORKSHOP

This subtask is optional and will be carried out per direction from Board of County Commissioners.

CONSULTANT will conduct a minimum of one advertised public visioning Workshop to obtain Community input on a vision for future use of the study area through a visual preference survey approach with photos and other visual examples. The workshop will provide a virtual attendance option conducted as an interactive virtual interface through platforms such as Zoom or GOTOMeeting.

OPTIONAL DELIVERABLES - PowerPoint presentation, Visual Preference survey survey summary in PDF format.